

2020 Online SEE Prep Class Schedule

Monday Wednesday

5-7:30 pm

Session 1: PART 1 – INDIVIDUALS

<u>Date</u>	<u>Class #</u>	<u>Unit of Study</u>	<u>Topic</u>
17-Jun	1	0	Introductions
		1	Filing Requirements
22-Jun	2	2	Gross Income
		3	Business Deductions
24-Jun	3	4	Above-the-Line Deductions & Losses
		5	Itemized Deductions
29-Jun	4	6	Tax Credits, Other Taxes and Payments
		7	Basis
1-Jul	5	8	Adjustments to Asset Basis and Capital Gains and Losses
		9	Business Property, Related Parties, and Installment Sales
13-Jul	6	10	Non-recognition Property Transactions
		11	Individual Retirement Accounts
15-Jul	7	12	Gift Tax
		13	Estate Tax

Session 2: PART 3 – REPRESENTATION, PRACTICES, AND PROCEDURES

<u>Date</u>	<u>Class #</u>	<u>Unit of Study</u>	<u>Topic</u>
3-Aug	1	1	Practice Before The IRS
		2	Tax Preparers and Penalties
5-Aug	2	3	Representation
		4	Examination of Returns and the Appeals Process
10-Aug	3	5	The Collection Process
		6	Tax Authority
12-Aug	4	7	Recordkeeping and Electronic Filing (1 hour)

Session 3: PART 2 – BUSINESSES

<u>Date</u>	<u>Class #</u>	<u>Unit of Study</u>	<u>Topic</u>
31-Aug	1	1	Entity Types, Methods, and Periods
		2	Income, Farms, and Property Transactions
2-Sep	2	3	Business Expenses
		4	Other Deductions
7-Sep	3	5	Basis
		6	Depreciation
9-Sep	4	7	Credits, Losses, and Additional Taxes
		8	Contributions to a Partnership
21-Sep	5	9	Partnership Operations
		10	Disposition of a Partner's Interest
23-Sep	6	11	Corporations
		12	Corporate Formation
28-Sep	7	13	Corporate Income and losses
		14	Corporate Deductions
30-Sep	8	15	Corporate Distributions
		16	Corporate Liquidations & Redemptions
5-Oct		17	S Corporations
		18	Decedent, Estate, and Trust Income Tax Returns
7-Oct	10	19	Retirement Plans for Small Businesses
		20	Exempt Organizations